

B Y - L A W S

1. TITLE: The Society shall be called "B.C. Society of Physiotherapy and Massage Practitioners."

2. DEFINITION: In these By-Laws, unless the context otherwise requires:-

"Society" shall mean "B.C. Society of Physiotherapy and Massage Practitioners."

"Physiotherapist" shall mean any person who practices therapy by means of manipulations, mechanistic, hydro, thermo, helio or electrical methods for treatment of any ailment, disease, defect or disability of the human body, and who is registered as a Member and in good standing of the Society.

"Masseur" shall mean any person other than those persons coming within the classification heretofore defined, who kneads, rubs, or massages the human body or who uses, with or without kneading, rubbing or massaging, such apparatus as steam bath, vapor bath, ~~fume~~ bath, or electric light bath, deep therapy lamp, and who is registered as a member in good standing of the Society.

"Physiotherapy and Massage" shall mean the art of using physiotherapy and massage as taught in schools of Physiotherapy and Massage:

"Board" shall mean the Board of B.C. Society of Physiotherapy and Massage Practitioners.

3. OBJECT: The objects of the Society shall be those objects set out in the Declaration filed with the Registrar of Companies ~~on the incorporation of the Society under the Societies Act.~~

*Had
Resident*

4. MEMBERSHIP: General: The Members of the Society shall consist of the signatories to the declaration of Incorporation, so long as they shall remain in good standing, and such additional members as shall be admitted by Resolution of the Board, so long as such members shall continue in good standing.

Subject to educational qualifications and conditions as fixed by the Board, any one may apply for membership in the Society by application in writing, accompanied by the necessary membership form, such application to state his or her full name and address, whether the applicant has passed Junior or Senior Matriculation, or their equivalents, and on what dates, the College or School where the applicant received his or her training, and the time and dates of such training, the dates and places where the applicant practiced his or her profession from the time of graduation until date of application. Before any applicant shall become a member of the Society, his application shall, by resolution, be accepted by the Board. The Board, by resolution, may accept or reject any application for membership as in its discretion it shall deem wise. Membership fees shall be returned to the unsuccessful applicant.

FILED and REGISTERED
25 APR 1940
H. G. GARRETT,
REGISTRAR OF COMPANIES.

5. ENTRANCE FEES: Entrance fees for membership shall be fixed by the Board.
6. HONORARY MEMBERS: The Board may recommend to the Society the name of any member for honorary membership in the Society, and if the recommendation is adopted by Resolution of the members, the person so recommended shall become an honorary member of the Society, and shall not be required to pay annual dues thereafter during his lifetime, or until the appointment is revoked by resolution of the members.
7. CERTIFICATES OF MEMBERSHIP: Certificate of membership shall be issued to all successful applicants for membership, and said Certificate shall continue in effect until the end of the then calendar year. Upon payment by the member of the annual dues for the ensuing calendar year, a new Certificate of Membership shall be issued for that calendar year.
8. REVOCAION OF CERTIFICATES: Any Certificate of Membership may be revoked by the Board for cause, and thereupon the name of the holder of the Certificate shall be erased from the register of members.
9. LOST CERTIFICATES: A lost Certificate may be replaced by the Secretary upon proof of loss and payment of \$1.00.
10. REGISTER OF MEMBERS: The Secretary shall keep a register of all honorary members and of all members in good standing, and the register shall state the name and address of each member in good standing.
11. MEMBERSHIP DUES: Annual dues payable by members shall be fixed annually by the Board. Dues shall be for the calendar year. Any person who fails to pay his annual dues on or before a date to be fixed annually by the Board, shall cease to be a member of the Society.
12. TERMINATION OF MEMBERSHIP: Any member may resign from the Society by resignation in writing delivered to or mailed to the Secretary. A member who fails to pay the annual dues as herein required, shall cease to be a member of the Society. The Board may pass a resolution terminating the membership of any person for any of the following causes, namely:-
- Unprofessional conduct.
 - Conviction for an offence against the laws of the Dominion or the Province.
 - Insanity.
 - Affliction with an infectious disease, or such other reasons as may, from time to time, be provided by the Board.
13. MANAGEMENT: The Society shall be managed by a Board, which shall be known as B.C. Society of Physiotherapy and Massage Practitioners, which shall consist of seven

persons, who are members of the Society, four of which shall be Physio-Therapists and three of which shall be Masseurs, and who shall be elected at the annual general meeting of the members. The presence of, at least, three members of the Board, two of which shall be Physio-Therapists, shall be necessary to constitute a meeting of the said Board for the exercise of its powers.

14. The Board shall, by resolution, appoint a President, a Vice President, Secretary and Treasurer from amongst their members.

15. The Board shall continue in office until their successors are elected.

16. POWERS OF THE BOARD: The Board, subject to the By-Laws, may make regulations:

- (a) For the registration of Physio-Therapists and Masseurs as Members of the Society, and for fixing the date prior to which time all physio-therapists and masseurs who have been practising their profession for such length of time as may be decided by the Board, may, upon payment of the requisite fees and filing the requisite information, without examination, become members of the Society and qualified to practice as such in the Province of British Columbia; For the establishment of educational qualifications as conditions precedent to all other persons applying, and for the setting up of an Examining Board and establishing the standard of education upon which all applicants shall be examined for qualifying as members of the Society and registering to practice as such in the Province of British Columbia.
- (b) Prescribing the qualifications of persons so to be admitted and registered as members of the Society, and the proofs to be furnished as to education, good character and experience.
- (c) For maintaining a register of Physiotherapists and Masseurs registered as members of the Society, and providing for annual renewal of registration and the fees payable thereon.
- (d) Providing the discipline and control of Physiotherapists and Masseurs registered as members of the Society.
- (e) For the registration of any complaint that a registered Physio-therapist and Masseur has been guilty of misconduct or displayed such ignorance or incompetence as to render it desirable in the interests of the other members and the public that his or her registration should be cancelled or suspended.
- (f) For cancellation or suspension of membership of any physiotherapist or masseur whose application for registration is found by the Board to have been based on any false or fraudulent statement, or who is found by the Board to be guilty of misconduct, or to be ignorant or incompetent, or to be in arrears of any fees prescribed under the By-Laws of the Society.
- (g) For re-instatement of any member whose registration has been cancelled or suspended.
- (h) Subject to these By-Laws, for providing for calling of meetings of members of the Society, the procedure at meetings and the election of members of the Board.
- (i) Prescribing the fees payable on examination and registration of physiotherapists and masseurs as members of the Society, and fixing the time for the payment of those dues.
- (j) For the application of money forming the funds of the Society.
- (k) Providing for the examination of applicants for registration as Members of the Society.

- (1) Generally for the administration and management, and of the carrying out of the objects of the Society.

17. All regulations passed by the Board hereunder shall come into operation immediately after they have been so passed by Resolution of the Board or at such time as may therein be provided.

18. Every order or decision of the Board with reference to refusing any application for registration of any physiotherapist or masseur as a member of the Society, or for cancellation for any cause whatsoever of the registration Certificate of any member of the Society, shall be subject to appeal to the membership of the Society at the next regularly convened meeting of the Society, notice of which appeal shall be filed in writing with the Board by the appellant at least ten clear days before the holding of the meeting at which such appeal shall be heard. Failure to give notice in writing as herein provided shall remove the appellant's right to appeal. The Secretary shall give the appellant fifteen (15) days' notice in writing of meeting of the Board.

19. Every member of the Society aggrieved by any order of the Board as hereinbefore set out, shall also have the right, by filing written notice with the Board within five days of the Board's decision complained of, to have such decision referred to arbitration under the Arbitration Act of the Province of British Columbia, R.S.B.C. 1924 Chapter 13, provided that the costs of such arbitration shall be paid by the complainant member, in any event.

20. The Board shall fill any vacancy due to resignation, death or termination of membership, and the Board may act notwithstanding any unfilled vacancies in its number.

21. The Board may meet as it shall decide, and a meeting of the Board may be convened either by the President, or in his absence from the City of Vancouver, by the Vice President or by any three members of the Board, who shall indicate to the Secretary, in writing, their desire for such a meeting.

22. Notice of time and place of meetings of the Board shall be sufficient if given:-

- (a) By letter, mailed 48 hours prior to the time of meeting.
- (b) By telephone or word of mouth six hours prior to the time of meeting, if the member be in the City or town where the meeting is held.
- (c) By telegraph dispatch 24 hours before the time of the meeting.

In the event of a member of the Board being absent and outside the Province, it shall not be necessary to give him notice of any meeting of the Board during his absence.

23. The President, or in his absence, the Vice-President, or in his absence any other member of the Board chosen by resolution, shall preside at all meetings of the Board, and all general meetings of the Society. The Chairman, in case of a tie, shall have a second or casting vote.

24. BORROWING POWER: The Board, may from time to time, as it sees fit, borrow any money against the assets of the Society.

25. Notwithstanding any provisions of these By-Laws the Board may, from time to time, admit to registration as a member of the Society and the right to practice as such in the Province of British Columbia, any person or persons who have practised as Physiotherapists or Masseurs in any other Province under licence of any Government authority, and whose qualifications are approved by the Board, PROVIDED the qualifications of such applicant are equal to the standard set for the Province of British Columbia. All persons other than members of the Society in good standing, who hold themselves out as registered members of the Society, may be prosecuted by the Board.

26. REMUNERATION: No member of the Board shall receive any remuneration as such PROVIDED HOWEVER that the Secretary may be paid for secretarial services rendered, or an assistant secretary may be employed. Full and accurate books of account, registration of members and minutes of all meetings of the Board or of the members, shall be kept by the Secretary in his custody, or as directed by the Board.

27. VOTING: All votes shall be cast by members personally present. No proxies shall be allowed.

28. BANKING: The Bank of the Society shall be appointed by resolution of the Board. All cheques and promissory notes shall be signed by the President and Treasurer, provided that in the absence of either of them any other member of the Board may sign in his or her stead. All funds of the Society shall be deposited in the Society's Bank account in the form in which received. Payments shall be made only as authorized by the Board. The Board may require the Secretary and Treasurer to be bonded with a Surety Company at the expense of the Society.

29. AUDIT: The accounts of the Society shall be audited annually. The first auditor shall be appointed by the Board. Thereafter the Auditor shall be appointed by the members at the annual general meeting and failing same, shall be appointed by the Board. Remuneration of the Auditor shall be settled by the Board.

30. GENERAL MEETINGS: Meetings of the members of the Society shall be held at such time and place as the Board may decide. An annual general meeting shall be held in each year during the month of February at such time and place in the Province of B.C. as the Board shall decide. Notice in writing setting forth the time and place of each meeting, and in the case of an extraordinary meeting,

the business to be stated, and mailed nine days prior to the time of the meeting, shall be given for each meeting of the members.

31. QUORUM: A quorum at meeting of the members shall be 20% of the membership, and if a quorum is not present within half an hour after the time set for the meeting, the meeting shall stand adjourned to the same time and place one week hence, and at such adjourned meeting the members present shall constitute a quorum.

32. AMENDMENTS TO BY-LAWS: By-Laws may be amended by any extraordinary general meeting of the members, passed by a vote of 3/4 of the members present and entitled to vote. Notice in writing of the proposed amendment shall be sent to the members at the time notice of the extraordinary meeting of the members to consider same is given. Proposed amendments may be revised or amended at the meeting.

33. CALLING MEETINGS OF MEMBERS: Meetings of members may be called by the Secretary if authorized by resolution of the Board or if requested to do so by petition signed by 20 members of the Society setting forth the purpose of the meeting. Votes of members shall be by show of hands or by ballot if demanded by members. Proxies shall not be used.

34. SEAL: Seal of the Society may be attached to any document required to be sealed by any signing member of the Board if the execution of the document has been authorized by resolution of the Board. The Seal shall be in the custody of the Secretary.

35. PENALTIES: A member guilty of a breach of any By-Law of the Society shall be liable to a penalty of \$5.00 for such breach, and such penalty shall be recovered by the Society if the collection of same is authorized by resolution of the Board.

36. The order of business, at all meetings, shall be by order of the Board.

37. Robert's Rules or Order shall apply at all meetings.

38. Any Member in good standing shall have the right to inspect the Minutes, Books and other records of the Society at the office of the Secretary of the Society, at such time during the hours of 9 a.m. and 5 p.m. on any week day, as may be mutually agreeable to the Member and to the Secretary of the Society.